

## **Item 4**

### **Saffron Walden Museum Society Limited**

#### **Report for Museum Management Working Group: 16<sup>th</sup> June, 2009**

The Board met on 7<sup>th</sup> January, 18<sup>th</sup> March and 28<sup>th</sup> April, 2009; the Management Committee met on 27<sup>th</sup> January and 28<sup>th</sup> April, 2009.

#### **Review of subscription levels**

In view of the unexpected uplift in the Museum's entrance fees with effect from 1<sup>st</sup> April, 2009, consideration was given to the impact on the Society of the amount due to Uttlesford. It was agreed that the proposal for an increase in the subscription level would need to be put to the Annual General Meeting in 2010 for application in 2011.

#### **Annual General Meeting: 8.00 pm on Friday, 24<sup>th</sup> July, 2009**

Summary of financial position to be sent to members with the agenda, with full accounts to be held at the Museum.

#### **Uttlesford History Fair: 28<sup>th</sup> March, 2009**

The Museum Society, with the assistance of the Curator and her colleagues, had a successful quiz at their stall at this event, and expressed great appreciation for the Museum staff's willing and knowledgeable assistance. Not all visitors to the stall had participated in the quiz although well over 120 had done so. Prizes were awarded to the winner with separate prizes for the best junior and secondary school entries.

#### **Web site**

The web site has now been launched - [www.swmuseumsoc.org.uk](http://www.swmuseumsoc.org.uk).

#### **Programme for the year**

In addition to the monthly lecture programme, four outside events have been arranged by Carol Law which included a reciprocal visit to Friends of Braintree Museum in April.

#### **Communication with Members**

Efforts are being made for the Museum Society to communicate with its members by email respecting the requirements of the Data Information Act. Members wishing to be contacted in this way have been requested to provide details in the Spring Update bulletin sent out at Easter-time.